

Clerks Report

Date of Council meeting	Minute Ref: Reason	Action Owner	Request	Log	Current Status - RAG 0-3 mths Green 3-6 mths Amber Over 6 mths Red Over 1 year Purple	Time Taken Months
18/04/2023	139/22	Council	Residents Survey	130224: Community survey update presented to council by LCC 120324: Survey complete to create Vision statement and plan of action 040724: Draft document circulated for comment	Ongoing	
08/06/2023	Asset Transfer	Clerk	Allotments	120624: Noticeboards delivered 170624: Machinery to be returned from EBC 2 x mowers. 030724: Mowers returned to EBC as they were not serviced. Further meeting with EDACA Chair 140724: Allotment documentation received from solicitors re transfer of asset.	Ongoing	
18/07/2023	057/23	Councillors	Parish Notice Boards	160524: Received additional information re stands to forward to owners 020624: Photos and materials forwarded to owners for consideration 040724: Chaser email sent	Ongoing	
18/06/2024	036/24	Clerk	HALC Membership	RESOLVED: That Hampshire Association of Local Councils fee continues at £933.00, but to rescind the fees paid to NALC at £430.00 and withdraw from the LCPD membership at £216.00.	Ongoing	
18/06/2024	037/24	Clerk	Allotment Storage Bays	RESOLVED: To construct four storage bays at Boyatt Wood Allotment site in treated sleepers to a value in the region of £6000 including VAT. 140624: Following consultation on receipt of sleeper to construct one large bay at each end.	Ongoing	
18/06/2024	038/24	Clerk	Allotment Community Day	RESOLVED: That the Allotment Community Day will be held on Sunday 14 July commencing at 10.00am 260624: Circular email and poster to all tenants 140724: Community Day held, arrangements put in places with gardeners to dispose of all unwanted materials.	Completed	1