

**MINUTES OF THE MEETING OF BOYATT WOOD PARISH COUNCIL HELD ON MONDAY 21 JUNE 2022
AT 7.00 PM AT EASTLEIGH HOUSE, EASTLEIGH**

Those Present: Cllr G Ellys, Chairman, Cllr L Crosher, Vice Chairman, Cllr S Payne, Cllr S Phillips, Cllr E Robinson.

In Attendance: Mrs T Predeth, Interim Clerk

21/22 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr K O'Neill.

22/22 INTERESTS AND DISPENSATIONS

There were no Interests or Dispensations Received.

23/22 PUBLIC PARTICIPATION

There was one member of public present, no questions were raised.

24/22 MINUTES OF PREVIOUS MEETING

RESOLVED: That the Minutes of the meeting held on the 21 June 2022 were a true record of the meeting.

During the meeting it became apparent that the Council did not meet its electoral mandate to adopt the General Power of Competence, therefore minute no 11/22 is invalid.

25/22 CO-OPTION

Members considered various co-option policies and it was agreed to duplicate what is currently used at Allbrook Parish Council.

26/22 BUDGET

Resolved: To vire £2,500 from the community events budget into Members training budget.

The Clerk was asked to enquire on costs of bespoke training with HALC.

27/22 STANDING ORDERS

Members deferred the adoption of Standing Orders as it was felt that they may mirror the changes which Eastleigh Town Council are undertaking. This will be reviewed again at the next meeting.

28/22 FINANCIAL REGULATIONS

RESOLVED: To adopt the NALC Model Financial Regulations

29/22 CODE OF CONDUCT

RESOLVED: To adopt the Local Government Association Code of Conduct.

The Clerk was asked to investigate EBC's policy regarding training.

30/22 WEBSITE & PUBLICITY

Members discussed the current website and suggested changes to make it look more user friendly. Members were asked to send any recent photos of local areas to the Clerk.

Members discussed the production of a newsletter introducing the council to residents. It was suggested to have an article in the Eastleigh news. Members agreed to send articles to the Clerk.

31/22 STAREGIC PLAN

Members discussed the introduction of a Strategic Plan for the next 4 years. It was agreed to keep this as an agenda item at each meeting. It was suggested that members agree to a Mission Statement and look at examples of other strategic plans.

32/22 TRANSFER OF ASSETS

This item was deferred as the information was not received from EBC in time for the meeting.

33/22 RECRUITMENT

It was suggested to use the HALC HR service for recruitment. The Clerk was asked to ascertain prices.

The Clerk was asked to circulate some sample job descriptions.

20/22 CALENDAR OF MEETINGS

Resolved: That the Council meetings will be held on the 3rd Tuesday of the month except December.

The Clerk was asked to book a meeting room in Boyatt Wood if possible.

The next meeting of the Council will be held on Tuesday 19 July 2022.

The meeting closed at 19.57 pm

Chairman

Date