

**MINUTES OF THE MEETING OF BOYATT WOOD PARISH COUNCIL HELD ON TUESDAY 18 JUNE 2024 AT 7.00 PM AT ST PETERS CHURCH, BOYATT WOOD. SO50 4FZ.**

Councillor	Present	Apologies	Absent
Cllr Payne (Chair)	✓		
Cllr Robinson (Vice Chair)	✓		
Cllr Crosher	✓		
Cllr Ellys	✓		
Cllr Lee		✓	
Cllr Slawson	✓		
Cllr Hunter		✓	
Cllr O'Neill	✓		
Cllr Phillips	✓		
Cllr Jutsum	✓		

**ALSO PRESENT:** Parish Clerk/RFO – Marcia Phillibert

One member of the public

**020/24 APPROVE APOLOGIES FOR ABSENCE.**

Apologies received from Councillors Hunter and Lee

**RESOLVED:** That the apologies received from Councillors Lee and Hunter are approved.

**021/24 DECLARATIONS OF DISCLOSABLE PECUNIARY AND NON-PECUNIARY INTERESTS**

No interests declared.

**022/24 DISPENSATIONS FOR DISCLOSABLE PECUNIARY INTERESTS**

No dispensations received.

**023/24 PUBLIC PARTICIPATION**

One members of the public present – No comments made

**024/24 COUNTY AND BOROUGH COUNCIL REPRESENTATIONS**

No reports received

**025/24 APPROVE MINUTES AND RECOMMENDATIONS OF THE ANNUAL MEETING OF THE COUNCIL HELD ON 21 MAY 2024**

**RESOLVED:** That the minutes of the meeting held on the 21 May 2024 are approved as an accurate record.

**026/24 CLERKS REPORT AND UPDATES.**

The Clerk Report was noted.

Councillors Surgeries – October 5 surgery will be Councillors Phillips and Jutsum and December 7 surgery will Councillors Robinson and Slawson

**027/24 CHAIRS UPDATE**

As part of the Internal Controls procedure the next Self Assurance process will be conducted by Councillors Robinson and Crosher.

Council Training session scheduled for August to include open space Health and Safety and Trees training.

**028/24 APPROVE THE INCOME AND EXPENDITURE, PAYMENTS REPORTS AS OF 31 MAY 2024**

**RESOLVED: That the Income and Expenditure, Payments Reports and Payment Lists as of 31 May is approved**

1930hrs Councillor Ellys leaves the meeting

**029/24 REVIEW AND APPROVE FINANCIAL REGULATIONS**

New Financial Regulations has been developed by National Association of Councils (NALC) and amended to suit Boyatt Wood Parish Council.

**RESOLVED: That the Financial Regulations 2024 is approved.**

**030/24 REVIEW AND APPROVE THE INVESTMENTS POLICY**

The Investments Policy and Strategy was reviewed in detail

**RESOLVED: That the Investments Policy and Strategy is approved subject to a minor amendment**

**031/24 RECEIVE AND ACTION THE INTERNAL AUDITORS REPORT**

The Internal Auditors report was noted. Thank you to the Clerk for ensuring Council remain compliant.

**032/24 APPROVE SECTION 1 – ANNUAL GOVERNANCE STATEMENT OF THE ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2023/24**

The Clerk read Assertions 1-9 to Council. The Council responded Yes to Assertions 1 through 8. Assertion 9 is not applicable

**RESOLVED: That Section – Annual Governance Statement of the Annual Governance and Accountability Return 2023/24 is approved.**

**033/24 APPROVE SECTION 2 – ACCOUNTING STATEMENT OF THE ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2023/24**

The Accounting Statement and reason for variances from previous year were reviewed

**RESOLVED: That Section 2 – Accounting Statement of the Annual Governance and Accountability Return 2023/24 is approved**

**034/24 RATIFY THE DATES OF THE NOTICE OF PUBLIC RIGHTS AND AGREE PUBLICATION DATE**

The inspection period will be from Monday 24 June 2024 to Friday 2 August 2024 – Minute 15/024 refers. The publication date of notice will be Thursday 20 June 2024

**RESOLVED: That Notice of public rights and publication of unaudited annual governance & accountability return inspection period will be from Monday 24 June 2024 to Friday 2 August 2024 and the publication of the notice will be Thursday 20 June 2024**

**035/24 CONSIDER OPENING OF SAVINGS/DEPOSIT ACCOUNT FOR COUNCIL FUNDS**

**Recommendation: This item is to be deferred whilst further information is sought from Churches, Charities and Local Authorities (CCLA)**

**036/24 CONSIDER THE CONTINUANCE OF HAMPSHIRE ASSOCIATION OF LOCAL COUNCIL AND AFFILIATION FEES.**

Hampshire Association of Local Councils fee is £1363, made up of £933 HALC fees, which provides access to specialist in training, planning, finance and legal, £430 NALC Levy. There is also an additional payment for £216.00 HR advice for bronze membership for 5 employees or less

**RESOLVED: That Hampshire Association of Local Councils fee continues at £933.00, but to rescind the fees paid to NALC at £430.00 and withdraw from the LCPD membership at £216.00.**

**037/24 APPROVE THE CONSTRUCTION OF STORAGE BAYS AT ST CATHERINES ROAD ALLOTMENTS**

The delivery of manure and wood chips to the allotment site at St Catherines Road is unsightly. To construct 2 x storage bays at St Catherine Road and Twyford Road end of the Allotment site. Four bays in total constructed of sleepers.

**RESOLVED: To construct four storage bays at Boyatt Wood Allotment site in treated sleepers to a value in the region of £6000 including VAT.**

**038/24 APPROVE A DATE FOR ALLOTMENT COMMUNITY DAY**

The Boyatt Wood Allotment site needs a tidy up and disposing of unwanted items in the communal buildings. To invite all the tenants to help with tidying of the site.

**RESOLVED: That the Allotment Community Day will be held on Sunday 14 July commencing at 10.00am**

**039/24 APPROVE WITHDRAWAL OF CASH FOR PAYMENT TO REGINALD MITCHELL COURT**

Reginal Mitchell Court only accepts cash payments. BWPC has held two events – Councillors Surgery and D-Day invoices received to a total value of £30.00.

**RESOLVED: That it is approved to withdraw £30.00 cash for payment to Reginald Mitchell Court for use of the community room for August Councillors Surgery and D-Day 80 events.**

**040/24 Application No: H/24/97517**

**Address:** TALL OAKS, 25 COMPTON CLOSE, EASTLEIGH, SO50 4RE

**Description:** Two storey side extension.

**COMMENT:** No objections

**019/24 PLANNING APPLICATION RECEIVED FOLLOWING ISSUANCE OF AGENDA**

No planning application received

The meeting concluded at 2115 hours.

**Date of next meeting will be 16 July 2024, commencing at 19:00 hours.**

Chair:

Date: